

## **AUDIT AND CORPORATE GOVERNANCE COMMITTEE**

Minutes of a meeting held at the Council Offices, Narborough

**TUESDAY, 25 NOVEMBER 2025**

### **Present:-**

Cllr. Mark Jackson (Chairman)  
Cllr. Dillan Shikotra (Vice-Chairman)

Cllr. Lee Breckon JP  
Cllr. Richard Holdridge

Cllr. Roger Stead  
Cllr. Jane Wolfe

Helen King (Independent  
Member)

### **Officers present:-**

Julia Smith	- Chief Executive
Sarah Pennelli	- Executive Director - S.151 Officer
Katie Hollis	- Finance Group Manager
Kerry Beavis	- Shared Service Audit Manager
Sarabjit Khangura	- Council Tax Income and Debt Manager
Bethany Hinks	- Azets External Auditor
Avisa Birchenough	- Democratic & Scrutiny Services Officer
Nicole Cramp	- Democratic & Scrutiny Services Officer

### **Also in attendance as observers:-**

Cllr Cheryl Cashmore – Finance, People and Transformation Portfolio Holder and Deputy Leader.

### **159. DISCLOSURES OF INTEREST**

No disclosures were received.

### **160. MINUTES**

The minutes of the meetings held on 28 July 2025, as circulated, were approved subject to one amendment:

- In the minutes of the meeting held on 28 July 2025, that Cllr. Jane Wolfe's name be corrected in the attendance section as it appears twice.

**161. ANNUAL GOVERNANCE STATEMENT 2024-25**

Considered – Report of the Executive Director (Section 151 Officer).

**DECISION**

That the report be noted.

Reason:

That the Audit & Governance Committee Members have sight of the progress being made against actions that were noted in the Annual Governance Assurance Review.

**162. ANNUAL AUDIT REPORT 2024-25**

Considered – Report of the Finance Group Manager.

**DECISION**

That the Annual Audit Report be acknowledged and approved.

Reason:

The Audit and Corporate Governance Committee should be made aware of the contents of any reports from the external auditors.

**163. INTERNAL AUDIT PROGRESS REPORT 2025-26 QUARTER 2**

Considered – Report of the Shared Service Audit Manager.

**DECISION**

That the Internal Audit progress report be noted.

Reason:

To keep the Audit and Corporate Governance Committee informed of progress and recent Internal Audit findings and recommendations, in line with the Global Internal Audit Standards in the Public Sector.

**164. RISK MANAGEMENT QUARTER 2 2025-26**

Considered – Report of the Council Tax Income & Debt Manager.

**DECISION**

That the latest information in respect of the Council's major corporate risks be accepted.

Reason:

The overview of the Council's risk management processes is a key responsibility of the Audit and Corporate Governance Committee. It is important that members are aware of the corporate risks and their potential impact on Council business, and that they review the control measures in place to mitigate risks.

**165. AUDIT & CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME**

Members accepted the items on the Audit & Corporate Governance Committee Work Programme.

**DECISION**

That the Audit & Corporate Governance Committee Work Programme be noted.

Reason:

It is appropriate that the Audit & Corporate Governance Committee set the Work Programme for the year.

**THE MEETING CONCLUDED AT 6.14 P.M.**